



# Memo

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To: Contracts Committee

From: Director Asset Management and  
Operations

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Subject: H<sub>2</sub>O Xstream upgrade – ECI engagement

File:

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Date: 20 May 2021

Reference:

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## H<sub>2</sub>O Xstream upgrade – ECI engagement

### Purpose

This memo provides the Committee with an update on the Early Contractor Involvement (ECI) procurement process for the upgrade of H<sub>2</sub>O Xstream, and following completion of this process advises of the ECI tender being awarded to Maycroft Construction.

### Outline of ECI procurement process

The preparation of the ECI tender documentation included an independent legal review.

The ECI engagement was put to a selective tender in March 2021 with four major contractors invited to participate: Apollo Construction, Armstrong Downes Commercial, Holmes Construction, and Maycroft Construction.

The tender closed on 16 April 2021, and all four contractors submitted bids.

The tenderers were invited to interviews with the assessment panel during the week of 3-7 May 2021. Prior to the interviews, two contractors withdrew from the process: Armstrong Downes Commercial and Holmes Construction. Both cited scheduling as the main reason for withdrawing.

Following completion of the two remaining interviews the assessment panel comprising of the following officers assessed the tenders:

- Geoff Swainson, Director Asset Management and Operations
- Mike Ryan, Director Community Services
- Royce Williams, Recreation Services Manager
- John Price, Project Manager

The assessment comprised the following criteria:

- Relevant Experience and Track Record (15%)
- Relevant Skills (15%)
- Resources Available (15%)
- Methodology (45%)
- Health and safety (Pass/Fail)
- Price (10%)

As a result of the assessment, the winning tenderer was Maycroft Construction – **Attachment 1** contains the details of the assessment results, for both non-price attributes and price.

### **Next steps**

On confirmation of the project scope through the Long Term Plan 2021 – 2031 (expected on 27 May 2021), the ECI contract will be signed and the contractor will commence working with the design team of Architecture HDT (engaged since 2019 from the project's concept design stage).

We are also in the process of engaging an independent Quantity Surveyor for the upcoming detailed design phase.

On completion of the detailed design, there will be a hold point where the ECI contractor will price the construction, and Council will then assess and either accept the tender for construction as priced, or if the pricing is unacceptable, there is the option to go back to the market prior to awarding the construction tender (this is the same process followed for the Expressions Whirinaki extension).

### **Attachment**

1. [ECI tender assessment and Acceptance of Tender](#)

**MEMORANDUM TO:** 1. Manager Assets and Programmes  
2. Director Asset Management and Operations

File: 611/01/10454  
14 May 2021

**ACCEPTANCE OF TENDER FOR**

**CONTRACT NO. 10454  
H2O XTREAM UPGRADE**

I advise that tenders have been received as follows:

Name of Contractor	Amount	Remarks	Location
1 Maycroft	\$62,676.00	(Attribute Score - 80%)	Lower Hutt
2 Apollo Projects	\$130,240.00	(Attribute Score - 70%)	Christchurch
3 Holmes		Withdrew from tender (Attribute Score - )	Wellington
4 Armstrong Downes		Withdrew from tender (Attribute Score - )	Lower Hutt

Estimate : \$70,000.00

Charge : Code 1, Code 2, Code 3, Code 4, Code 5, Code 6, Code 7, Code 8, Code 9, Code 8,  
Code(s) Code 9, Code 12, Code 13, Code 8, Code 15, Code 16, Code 17, Code 18, Code 19,  
Code 20

A brief description of the work is: Upgrade to the existing pool complex.

This contract has an initial duration of 3 years and can be extended by 2 years (3+1+1) up to a maximum of 5 years subject to satisfactory performance by the contractor.

Copies of the Safety Management Plan and Programme of Works have been received.

Signed:.....  
Contract Safety Engineer

I recommend that the work be awarded to Maycroft in the sum of \$62,676.00 for the following reasons:

(i) Highest Weighted Attribute Score.

Signed:.....  
J.Price  
Project Manager

Signed:.....  
L.Jahnke  
Manager Assets and Programmes

Approved for Acceptance

Signed:.....  
Director Asset Management and Operations

Date: 14/05/21

Return to:

1. Manager Assets and Programmes
2. Project Manager
3. File

**CONTRACT 10454**  
**H2O Xtream Upgrade**

**Tender Assessment Details :**

- |  |  |                     |          |             |          |                 |          |           |          |
|--|--|---------------------|----------|-------------|----------|-----------------|----------|-----------|----------|
| <b>1. Successful tenderer :</b>                          | Maycroft   |                     |          |             |          |                 |          |           |          |
| <b>2. Price tendered by successful :<br/>tenderer</b>    | \$62,676.00  |                     |          |             |          |                 |          |           |          |
| <b>3. Number of tenders received :</b>                   | Four (4)   |                     |          |             |          |                 |          |           |          |
| <b>4. Names and prices of tenders :</b>                  | <b>Tenderers (in Alphabetic Order)</b><br>Apollo Projects<br>Armstrong Downes<br>Holmes<br>Maycroft<br><br><b>Prices (in Ascending Order)</b><br>\$62,676.00<br>\$130,240.00<br>#N/A<br>#N/A                                 |                     |          |             |          |                 |          |           |          |
| <b>5. Range of Scores for non-price :<br/>attributes</b> | <table border="0"><tr><td>Relevant Experience</td><td>0% - 75%</td></tr><tr><td>Methodology</td><td>0% - 85%</td></tr><tr><td>Relevant Skills</td><td>0% - 84%</td></tr><tr><td>Resources</td><td>0% - 89%</td></tr></table> | Relevant Experience | 0% - 75% | Methodology | 0% - 85% | Relevant Skills | 0% - 84% | Resources | 0% - 89% |
| Relevant Experience                                      | 0% - 75%   |                     |          |             |          |                 |          |           |          |
| Methodology  | 0% - 85%   |                     |          |             |          |                 |          |           |          |
| Relevant Skills  | 0% - 84%   |                     |          |             |          |                 |          |           |          |
| Resources  | 0% - 89%   |                     |          |             |          |                 |          |           |          |
| <b>6. Individual attribute scores :</b>                  | See notification of tender result.   |                     |          |             |          |                 |          |           |          |
| <b>7. Reason if lowest price was not :<br/>accepted</b>  | Weighted Attribute Method Evaluation   |                     |          |             |          |                 |          |           |          |

# NON-PRICE ATTRIBUTE EVALUATION FORM - WEIGHTED ATTRIBUTE METHOD

Contract No : 10454

Contract : H20 Xstream Upgrade

NAME OF TENDERER	ATTRIBUTES					WEIGHTED SCORE
	Weight / Basis	Relevant Experience 15%	Methodology 45%	Relevant Skills 15%	Resources 15%	Health and Safety P/F
1 Maycroft		69.0%	85.0%	83.0%	89.0%	PASS
2 Apollo Projects		75.0%	84.0%	84.0%	79.0%	PASS
3 Holmes		0.0%	0.0%	0.0%	0.0%	NA
4 Armstrong Downes		0.0%	0.0%	0.0%	0.0%	NA
Minimum		0.0%	0.0%	0.0%	0.0%	
Maximum		75.0%	85.0%	84.0%	89.0%	

- Any non-price attribute of 35% or less shall be scored as a fail
- One fail will exclude the tender from further consideration

The non-price evaluation has been completed as summarised above and the price envelope can now be opened.



**PRICE EVALUATION FORM - WEIGHTED ATTRIBUTES METHOD**

**Contract No : 10454**

**Contract : H20 Xstream Upgrade**

NAME OF TENDERER	Weight	NON-PRICE SCORE	TENDERED PRICES			PRICE SCORE		TOTAL SCORE	HIGHEST
			Tendered	Provisional	Tendered Less Provisional	Price Score	Weighted Price 10%		
Maycroft		74.4%	\$62,676.00		\$62,676.00	60%	6.0%	80%	YES
Apollo Projects		73.5%	\$130,240.00		\$130,240.00	-36%	-3.6%	70%	NO
Holmes								Withdraw	
Armstrong Downes								Withdraw	
Estimate less provisional and contingency items			\$70,000.00						

- Successful tenderer is highest total score

- In the event of a tie the lowest priced tenderer is selected